



**MYRTLE BEACH POLICE DEPARTMENT
ADMINISTRATIVE REGULATIONS
& OPERATING PROCEDURES**

Subject: *State Constable Program*

Number: *810-A*

Effective Date: *October 6, 2003*

Revised Date: *June 16, 2025*

Rescinds: *810 – Constable Training Program*

Dated: *10-06-2003*

Approved By:

I. PURPOSE

The purpose of this General Order is to establish guidelines that allow State Constables to volunteer with the Myrtle Beach Police Department.

II. DISCUSSION

The Myrtle Beach Police Department continuously utilizes the services and assistance of State Constables for support personnel during major special event weekends and during the busy summer season. The Department wishes to continue a good working relationship with the State Constables.

III. GENERAL ORDER

- A. State Constables receive training, commission, and appointments through a program approved by the South Carolina Law Enforcement Division (SLED) and the Office of the Governor of the State of South Carolina. The Myrtle Beach Police Department does not train, commission, or appoint State Constables.
- B. Any State Constable wishing to volunteer with the Myrtle Beach Police Department shall submit the following information to the Training Sergeant:
 - a. Name,
 - b. Contact Information,
 - c. Copy of their Driver's License,

- d. Proof of Certifications with applicable expiration dates,
 - e. Weapons and ammunition authorized to carry,
 - f. Holster being used,
 - g. Emergency contact information, and
 - h. Any other pertinent information.
- C. The Training Sergeant will verify the information provided, review the State Constable's NCIC and DMV records, and approve or disapprove requests to volunteer with our Department.
- D. The Training Sergeant will maintain a roster of State Constables who are authorized and approved to volunteer with the Myrtle Beach Police Department.
- E. The Chief of Police and/or the South Carolina Law Enforcement Division (SLED) may temporarily or permanently revoke the authorization for any State Constable to volunteer with the Department. If a constable is not eligible to volunteer, the Training Sergeant will send an email to all personnel advising of such.
- F. The Training Sergeant will:
 - a. Provide SLED annually with a Certificate of Insurance certifying that the State Constable is included in the City of Myrtle Beach's tort liability coverage;
 - b. Verify semiannually with SLED that those State Constables on our roster are in good standing; and
 - c. Email to all personnel semiannually a list of those State Constables approved to volunteer with the Department.
- G. It will be the Shift Supervisor's responsibility to verify that any State Constable wishing to volunteer with our Department is on the approved roster.
- H. While volunteering, State Constables must comply with the South Carolina State Constable Program Policies and Procedures as well as applicable Myrtle Beach Police Department Policies and Procedures.
- I. State Constables must report to a Supervisor at the beginning of their shift and remain under the direct supervision of a Class I or II Officer while volunteering with the Department.

- J. State Constables shall not perform any tasks for which they have not been trained, and they shall not carry or use any equipment or weapons for which they have not been trained. If a certification is required for any equipment and/or weapons they are carrying, their certification must be current.